

## Lesson 11: Job Costing

### Lesson Objectives

On completion of this lesson, you will be able to

- ❑ Enable and capture job costing details in Tally.ERP 9
- ❑ Record the consumption of materials for each job
- ❑ Generate the report for jobs carried out in multiple godowns
- ❑ Compare and analyse jobs done

Job Costing applies to specific jobs undertaken according to customer requirements and specifications. Tally.ERP 9 enables the tracking of cost and revenue information down to the smallest detail.

In order to determine the actual costs incurred, every job is assigned a job number or a job name. Job costing systems determine the costs separately for each product or service, based on the jobs undertaken.

In a typical job costing environment:

- ❑ Many non-standard (customised) products/ service are produced/ rendered.
- ❑ Orders are executed based on customer requirements.
- ❑ Cost records are maintained for each distinct job.
- ❑ Costs are traced or allocated to jobs.

The advantages of Job Costing are as follows.

- ❑ Costs can be allotted to each element while the job is in progress.
- ❑ On the completion of a job, each element of cost, selling price and profit can be compared with estimates made earlier and other similar jobs.
- ❑ Suitable methods can be used to determine the price on a cost plus contract basis.

## 11.1 Configuring Job Costing In Tally.ERP 9

Let us consider **Computer Associates** to understand the Job Costing feature of Tally.ERP 9. **Computer Associates** supplies computers configured as per customer requirements and upgrades old computers.

### 11.1.1 Company Setup

Create a company called **Computer Associates** as shown below :

The completed **Company Creation** screen appears as shown below:

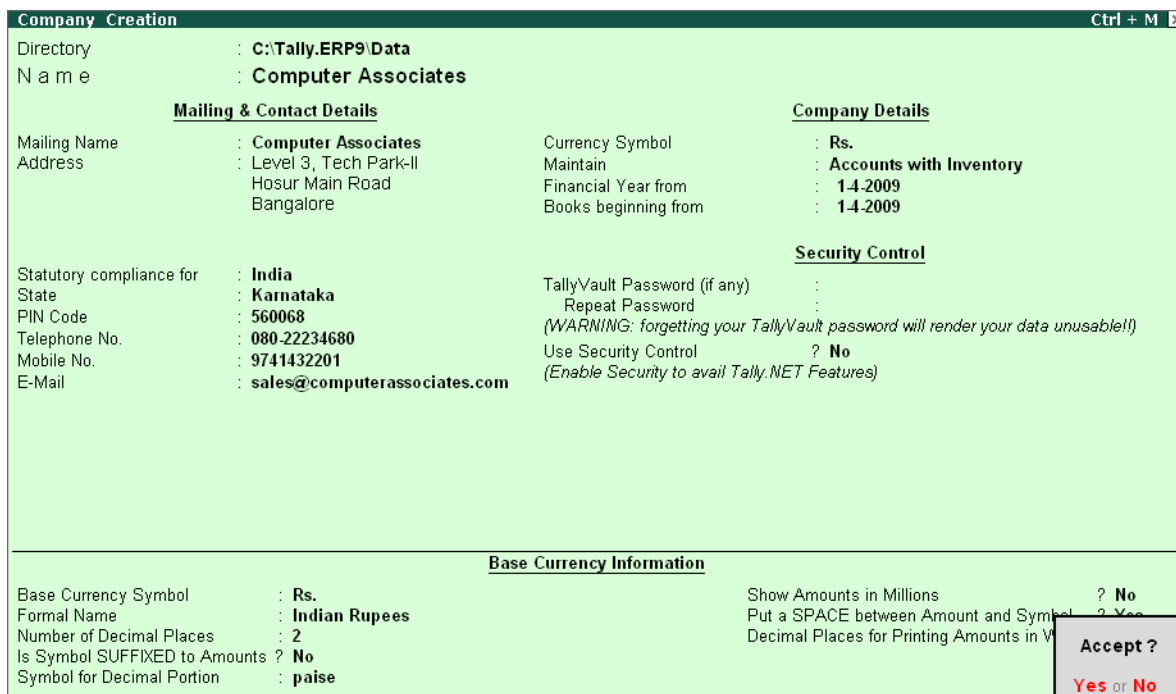


Figure 11.1 Company Creation screen

- Press **Y** or **Enter** to accept the company creation screen.

**Computer Associates** received two orders from **SimplyC Solutions** to upgrade existing systems and deliver new systems.

The order details are given in the table.

S.No	Order Description	Terms of Contract	Amount
1.	Servicing and Upgrading of existing machines.	Lump sum contract, inclusive of replacement of parts	3,75,000
2.	Installing new systems as per specifications	Rate contract based on requirement of systems	20,000

### Other Details

- ❑ The company has given the servicing and upgrading job collectively to **Raj** and **Archana**. The Service Charges amounts to Rs. **62,500** and Travel Expenses for visits made onsite are Rs. **25,000**
- ❑ The company has given the job of installing new systems job to **Rajesh**
- ❑ Service Charge Rs. **62,500** and Travel Expenses for visits made onsite-Rs. **25,000**
- ❑ The company has a stores godown and regularly purchases items from **Reliable Computers**.

### 11.1.2 Enabling Job Costing in Tally.ERP 9

In the **F11: Features (Accounting Features)**,

- ❑ Set **Maintain Cost Centres** to **Yes**.
- ❑ Set **Use Cost Centre for Job Costing** to **Yes**.

The **Accounting Features** screen appears as shown below:

Company: <b>Computer Associates</b>			
<u>Accounting Features</u>			
<b>General</b>		<b>Invoicing</b>	
Integrate Accounts and Inventory	? <b>Yes</b>	Allow Invoicing	? <b>Yes</b>
Income/Expense Statement instead of P & L	? <b>No</b>	Enter Purchases in Invoice Format	? <b>Yes</b>
Allow Multi-Currency	? <b>No</b>	Use Debit/Credit Notes	? <b>No</b>
		Use Invoice mode for Credit Notes	? <b>No</b>
		Use Invoice mode for Debit Notes	? <b>No</b>
<b>Outstandings Management</b>		<b>Budgets &amp; Scenario Management</b>	
Maintain Bill-wise Details (for Non-Trading A/cs also)	? <b>Yes</b>	Maintain Budgets and Controls	? <b>No</b>
Activate Interest Calculation (use advanced parameters)	? <b>No</b>	Use Reversing Journals & Optional Vouchers	? <b>No</b>
<b>Cost/Profit Centres Management</b>		<b>Other Features</b>	
Maintain Payroll	? <b>No</b>	Enable Cheque Printing	? <b>No</b>
Maintain Cost Centres	? <b>Yes</b>	Set/Alter Cheque Printing Configuration	? <b>No</b>
Use Cost Centre for Job Costing	? <b>Yes</b>	Allow Zero valued entries	? <b>No</b>
More than ONE Payroll / Cost Category	? <b>No</b>		
Use Pre-defined Cost Centre Allocations during Entry	? <b>No</b>		
Show Opening Balance for Revenue Items in Reports	? <b>No</b>		

F1: Accounts    F2: Inventory    F3: Statutory

Figure 11.2 Accounting Features screen

- ❑ Press **F2: Inventory Features** and
  - Set **Maintain Multiple Godowns** to **Yes**.

- Set **Track Additional Costs of Purchase** to **Yes**.
- Set **Use Tracking Numbers** to **Yes**.

The **Inventory Features** screen appears as shown below:

Company: <b>Computer Associates</b>			
<b>Inventory Features</b>			
<b>General</b>		<b>Invoicing</b>	
Integrate Accounts and Inventory	? Yes	Allow Invoicing	? Yes
Allow Zero valued entries	? No	Enter Purchases in Invoice Format	? Yes
<b>Storage &amp; Classification</b>		Use Debit/Credit Notes	? No
Maintain Multiple Godowns	? Yes	Use Invoice mode for Credit Notes	? No
Maintain Stock Categories	? No	Use Invoice mode for Debit Notes	? No
Maintain Batch-wise Details (set Expiry Dates for Batches)	? No	Separate Discount column on Invoices	? No
Use different Actual & Billed Qty	? No	<b>Purchase Management</b>	
<b>Order Processing</b>		Track additional costs of Purchase	? Yes
Allow Purchase Order Processing	? No	<b>Sales Management</b>	
Allow Sales Order Processing	? No	Use Multiple Price Levels	? No
		<b>Additional Inventory Vouchers</b>	
		Use Tracking Numbers (Delivery/Receipt Notes)	? Yes
		Use Rejection Inward/Outward Notes	? No

<b>Accept ?</b>
Yes or No

F1: Accounts    F2: Inventory    F3: Statutory

Figure 11.3 Inventory Features screen

- Press **Y** or **Enter** to accept the Inventory Features screen.

## 11.2 Creating Masters for Job Costing

The masters required for Job costing are as follows:

- Cost centres used for job costing.
- Sales or direct income accounts related to job revenue.
- Direct and Indirect expenses related to job costs.
- Suppliers, vendors and other party account.
- Godowns dedicated to specific jobs necessary to assess stock consumption.
- Stock items.
- Voucher types and classes for stock transfer, consumption.

### 11.2.1 Creating Jobs as Job Cost Centres

Each job is identified with a name or number and this is used while creating the cost centre for the job. Create **Upgrading Job** as a Job Cost Centre under Primary.

Go to **Gateway of Tally > Accounts Info. > Cost Centres > Single Cost Centre > Create**

1. Name: **Upgrading Job**
2. (alias): Skip field
3. Under: Select **Primary** from List of Cost Centres
4. Use for Job Costing: **Yes**

The completed **Cost Centre Creation** screen appears as shown below:

Figure 11.4 Cost Centre Creation – Upgrading Job

5. Press **Y** or **Enter** to accept the screen

Similarly, create the following Cost Centres

Name	Alias	Under	Use for Job Costing
New Systems Job	Skip Field	Primary	Yes
Retail Trade	Skip Field	Primary	No



*The Parallel allocation of cost to regular cost centres takes place when more than one cost category is enabled.*

### 11.2.2 Creating Ledgers

Create the following ledger,

Name	Under	Inventory values are affected	Cost Centres are applicable
Purchase	Purchase Accounts	Yes	Yes

The completed **ledger creation** screen appears as shown below:

Ledger Creation		Computer Associates		Ctrl +
Name : Purchase				Total Op. Bal.
(alias) :				
Under : Purchase Accounts				
Inventory values are affected ? Yes				
Cost centres are applicable ? Yes				
		<b>Mailing Details</b> Name : Address : State : PIN Code :		
		<b>Tax Information</b> PAN / IT No. : Sales Tax No. :		
Opening Balance ( on 1-Apr-2009 ) :				Accept ? Yes or No

Figure 11.5 Ledger Creation – Purchases

- Press **Y** or **Enter** to accept the screen.

Similarly, create the following ledgers:

Name	Under	Maintain balances bill-by-bill	Inventory values are affected	Cost Centres are applicable
Sales	Sales Accounts	—	Yes	Yes
Service Charges	Direct Expenses	—	No	Yes
Travel Expenses	Indirect Expenses	—	No	Yes
Reliable Computers	Sundry Creditors	Yes	No	No



Create a **Capital Account** under the **Capital Account** group and enter Rs.10,00,000 as the **Opening Balance** for the Capital and alter the Cash account to a opening balance of Rs. 10,00,000.

### 11.2.3 Creating Godowns dedicated to jobs

Godowns are geographical locations or persons responsible for stock handling. Whereas, Dedicated Godowns are created to keep track of stocks transferred, consumed and manufactured for each job.



*In this lesson, godowns have been created in the names of persons responsible for stock handling.*

Create a Dedicated Godown allotted to holding stocks for a default job and a normal Godown, used regularly and not assigned to any particular job.

#### Create Stores godown

Go to **Gateway of Tally > Inventory Info. > Godowns > Create**

1. Name: **Stores**
2. (alias): **Skip field**
3. Under: **Primary**
4. Allow Storage of materials: **Yes**
5. Set Job/Project Name for Job Costing: **Not Applicable**

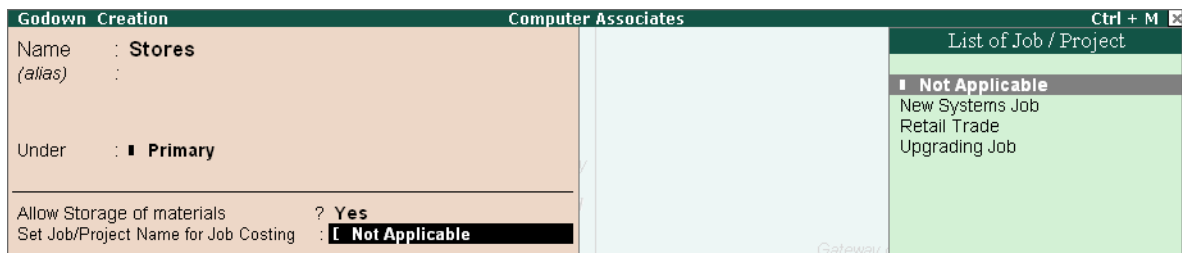


Figure 11.6 Godown Creation – Stores

6. Press **Enter** twice to accept the screen.

Similarly, create the following **Godowns** with the details given below:

Godown Name	Under	Allow Storage of materials	Default Job Name
Raj	Primary	Yes	Upgrading Job
Archana	Primary	Yes	Upgrading Job
Rajesh	Primary	Yes	New Systems Job

### 11.2.4 Creating Units of Measure

A Unit of Measure is created to measure the stock items. Create **Units of Measure** as **Numbers**

Go to **Gateway of Tally > Inventory Info. > Units of Measure > Create**

- Ensure that the details are as shown in the following screen:

Unit Creation			
Type	: <b>Simple</b>		
Symbol	: <b>Nos</b>		
Formal Name	: Number		
Number of Decimal Plac	<table border="1"> <tr> <td><b>Accept ?</b></td> </tr> <tr> <td><b>Yes</b> or <b>No</b></td> </tr> </table>	<b>Accept ?</b>	<b>Yes</b> or <b>No</b>
<b>Accept ?</b>			
<b>Yes</b> or <b>No</b>			

Figure 11.7 Unit Creation – Numbers

- Press **Y** or **Enter** to accept the screen.

### 11.2.5 Creating Stock Item

#### i. Create stock item as Mother Board

Go to **Gateway of Tally > Inventory Info. > Stock Items > Create**

1. Name: **Mother Board**
2. (alias): **Skip field**
3. Under: Select **Primary** from List of Groups
4. Units: Select **Nos** from Units list
5. Rate of Duty: **Skip Field**
6. Opening Balance: Do not enter any details

The completed **stock item creation** screen appears as shown below :



Stock Item Creation		Computer Associates	
Name	: Mother Board		
(alias)	:		
Under	: E Primary	<u>Tax Information</u>	
Units	: Nos	Tariff Classification	: E Not Applicable
		Rate of Duty (eg 5)	: 0
Opening Balance	:	Quantity	Rate per
			Value
			Accept ?
			Yes or No

Figure 11.8 Stock Item Creation – Mother Boards

7. Press **Y** or **Enter** to accept the screen.

ii. Similarly, create the following Stock Items.

Stock Item	Under	Units
Hard Disk	Primary	Nos
Monitor	Primary	Nos
CPU	Primary	Nos
Keyboard	Primary	Nos
Mouse	Primary	Nos

iii. Creating Stock Item with Bill of Materials

Go to **Gateway of Tally > Inventory Info. > Stock Items > Create**

1. Name: **Computers**
2. Press **F12: Stock Item Configuration**,
  - Set **Allow Component list details (Bill of Materials)** to **Yes**

The **F12: Stock Item Configuration** screen appears as shown below :

<u>Stock Item Configuration</u>	
Allow ALIASES along with Names	? <b>Yes</b>
Allow Language ALIASES along with Names	? <b>No</b>
Allow ADVANCED entries in Masters	? <b>No</b>
Use PART NUMBERS for Stock Items	? <b>No</b>
Use Description for Stock Items	? <b>No</b>
Use REMARKS for Stock Items	? <b>No</b>
Specify Default Ledger Allocation for Invoicing	? <b>No</b>
Use ALTERNATE UNITS for Stock Items	? <b>No</b>
Allow Std. Rates for Stock Items	? <b>No</b>
Allow Component list details (Bill of Materials)	? <b>Yes</b>

Figure 11.9 F12: Configuration

- Accept the screen.
- 3. Under: Select **Primary** from the **List of Groups**
- 4. Units: Select **Nos** from the **Units** list
- 5. Set **Components (BoM)** to **Yes**
- 6. Rate of Duty: **Skip Field**
- 7. In the **List of Components** screen,
  - Define the **Unit of Manufacture** as **1**
  - Type the name of the components and godown details as given in the following table:

Item	Godown	Qty (Nos)
Monitor	Rajesh	1
CPU	Rajesh	1
Keyboard	Rajesh	1
Mouse	Rajesh	1

The **Components details screen** appears as shown below :

Item	Godown	Quantity
Monitor	Rajesh	1 Nos
CPU	Rajesh	1 Nos
Keyboard	Rajesh	1 Nos
Mouse	Rajesh	1 Nos

Figure 11.10 Components List



*New systems jobs are despatched from the **Rajesh Godown**.*

#### 8. Rate of Duty: **Skip Field**

The completed **stock item creation** screen appears as shown below:

Stock Item Creation		Computer Associates	
Name : <b>Computers</b> (alias) :			
Under : <b>I Primary</b>		<b>Tax Information</b>	
Units : <b>Nos</b>		Tariff Classification : <b>I Not Applicable</b>	
Set Components (BoM) ? <b>Yes</b>		Rate of Duty (eg 5) : <b>0</b>	
Opening Balance :		<b>Quantity</b>	<b>Rate per</b>
		<b>Value</b>	<b>Accept ?</b>
			<b>Yes or No</b>

Figure 11.11 Stock Item Creation – Computers

9. Press **Y** or **Enter** to accept the screen.

### 11.2.6 Creating Voucher Type with Voucher Class

In Tally.ERP 9, stock journals are used for the following purposes:

- To record the stages in the manufacturing process.
- To record the transfer of materials between godowns.
- To record the consumption of materials for Job Costing.

Create one new Voucher Type and two Voucher Classes to deal with the scenarios in a manufacturing as well as non-manufacturing environment.

#### i. Create Manufacturing Journal Voucher Type

Go to **Gateway of Tally > Inventory Info. > Voucher Types > Create**

1. Enter **Manufacturing Journal** as **Name** of the Voucher Type.
2. Select the **Type of Voucher** as **Stock Journal** from the list of voucher types.
3. Type the **Abbr.** as **Mfg.**
4. Select the **Method of Voucher Numbering** as **Automatic**.
5. By default **Use Common narration** is set to **Yes**.
6. Set **Use as a Manufacturing Journal** to **Yes**.

The completed **Voucher Type** creation screen appears as shown below:

Voucher Type Creation		Computer Associates	Ctrl + M
Name : <b>Manufacturing Journal</b>			
(alias) :			
<b>General</b>		<b>Printing</b>	<b>Name of Class</b>
Type of Voucher	: <b>Stock Journal</b>	Print after saving Voucher	? <b>No</b>
Abbr.	: <b>Mfg</b>		
Method of Voucher Numbering	? <b>Automatic</b>		
Use Advance Configuration	? <b>No</b>		
Use EFFECTIVE Dates for Vouchers	? <b>No</b>		
Make 'Optional' as default	? <b>No</b>		
Use Common Narration	? <b>Yes</b>		
Use as a Manufacturing Journal	? <b>Yes</b>		
			<b>Accept ?</b> <span style="color: red;">Yes</span> or <span style="color: red;">No</span>

Figure 11.12 Voucher Type Creation – Manufacturing Journal

7. Press **Y** or **Enter** to accept the screen.

**ii. Create Transfer Journal Voucher Type with Voucher Class**

Go to **Gateway of Tally > Inventory Info. > Voucher Types > Create**

1. Enter **Transfer Journal** as **Name** of the Voucher Type.
2. Select the **Type of Voucher** as **Stock Journal** from the list of voucher types.
3. Type the **Abbr.** as **Transfer**.
4. Select the **Method of Voucher Numbering** as **Automatic**.
5. By default **Use Common Narration** is set to **Yes**.
6. Set **Use as a Manufacturing Journal** to **No**.
7. Type the **Name of Class** as **Transfer**



*Voucher classes are available when stock journals are not used as manufacturing journals. The options available are as follows:*

- ❑ **Use class for inter Godown transfers** : Create this class to record transfer of materials from one godown to another.
- ❑ **Use class for Job Costing consumption** : Create this class to record the consumption of materials at godown level.

8. Press **Enter** and set **Use Class for Inter-Godown Transfers** to **Yes**.

<u>Class : Transfer</u>	
Use Class for Inter- Godown Transfers	? <b>Yes</b>
Use Class for Job Costing Consumption	? <b>No</b>

Figure 11.13 Transfer Class

The completed **Voucher Type Creation screen** appears as shown below:

Voucher Type Creation		Computer Associates	Ctrl + M E
Name : <b>Transfer Journal</b>			
(alias) :			
<u>General</u>		<u>Printing</u>	<u>Name of Class</u>
Type of Voucher	: <b>Stock Journal</b>	Print after saving Voucher	? <b>No</b>
Abbr.	: <b>Transfer</b>		<b>Transfer</b>
Method of Voucher Numbering	? <b>Automatic</b>		
Use Advance Configuration	? <b>No</b>		
Use EFFECTIVE Dates for Vouchers	? <b>No</b>		
Make 'Optional' as default	? <b>No</b>		
Use Common Narration	? <b>Yes</b>		
Use as a Manufacturing Journal	? <b>No</b>		
			Accept ? Yes or No

Figure 11.14 Voucher Type Creation Transfer Journal

9. Press **Y** or **Enter** to accept the screen.

### iii. Create Consumption Journal Voucher Type

Go to **Gateway of Tally > Inventory Info. > Voucher Types > Create**

1. Enter **Consumption Journal** as **Name** of the Voucher Type.
2. Select the **Type of Voucher** as **Stock Journal** from the list of voucher types.
3. Type the **Abbr.** as **Consumption**.
4. Select the **Method of Voucher Numbering** as **Automatic**.
5. By default **Use Common Narration** is set to **Yes**.
6. Set **Use as a Manufacturing Journal** to **No**.
7. Type the **Name of Class** as **Consumption**.

- Press **Enter**. Set **Use Class for Inter-Godown Transfers** to **No** and set **Use Class for Job Costing Consumption** to **Yes**.

Class : <u>Consumption</u>	
Use Class for Inter- Godown Transfers	? <b>No</b>
Use Class for Job Costing Consumption	? <b>Yes</b>

Figure 11.15 Consumption Class

The completed **Voucher Type Creation** screen appears as shown below :

Voucher Type Creation		Computer Associates	Ctrl + M
Name : <b>Consumption Journal</b>			
(alias) :			
<b>General</b>		<b>Printing</b>	<b>Name of Class</b>
Type of Voucher	: <b>Stock Journal</b>	Print after saving Voucher	? <b>No</b>
Abbr.	: Consumption		
Method of Voucher Numbering	? <b>Automatic</b>		
Use Advance Configuration	? <b>No</b>		
Use EFFECTIVE Dates for Vouchers	? <b>No</b>		
Make 'Optional' as default	? <b>No</b>		
Use Common Narration	? <b>Yes</b>		
Use as a Manufacturing Journal	? <b>No</b>		
			<b>Accept ?</b> Yes or No

Figure 11.16 Voucher Type Creation Consumption Journal

- Press **Y** or **Enter** to accept the screen.

### 11.3 Recording Transactions

On the receipt of orders from **SimplyC Solutions**, **Computer Associates** planned to buy and store the components required for the execution of jobs.

#### 11.3.1 Creating Receipt Note

*On 1-4-09, Computer Associates, placed an order with Reliable Computers for the following items :*

Name of Item	Quantity	Rate per Unit	Value
Mother Boards	12	3,000	36,000
Hard Disk	12	4,500	54,000
Mointors	22	7,500	1,65,000
CPU	22	2,750	60,500
Keyboard	27	725	19,575
Mouse	27	250	6,750

### i. Create Receipt Note



*In the F11: Inventory Features, set Yes to Use Tracking Numbers (Delivery/Receipt Notes) and Use Rejection Inward/ Outward Notes.*

**Go to Gateway of Tally > Inventory Vouchers > Alt + F9** to view **Receipt Note** entry screen

1. Press **F2** to change voucher date. Type **1-4-2009**.
2. In the **Party's A/c Name** select **Reliable Computers** from the List of Ledgers Accounts.
3. Press **Enter** to view the order details screen and accept the default screen.
4. In the **Purchase Ledger** field, select **Purchases** from the List of Ledger Accounts.
5. Select **Mother Boards** from **List of Items**.
6. The **Item Allocation** screen appears. Enter the details as shown below:

Tracking No	Godowns	Quantity	Rate	Amount
Select 1 (from List of Tracking Numbers)	Stores	12 Nos	3,000	36,000



#### **Tracking Numbers**

*Many businesses deliver stock with a delivery note or a challan and the bill is raised later. There may be a situation where a bill is raised first and the goods are delivered against it or the goods are received later against a purchase bill.*

*In either case, it is important to 'track' the delivery or receipt of inventory against the bill. Tally.ERP 9 provides a facility called Tracking Numbers to achieve the same.*



The completed **Receipt Note** appears as shown below :

Inventory Voucher Creation		Computer Associates		Ctrl + M
<b>Receipt Note</b> No. 1				1-Apr-2009
Ref. :				Wednesday
Party's A/c Name : <b>Reliable Computers</b>				
Current Balance :				
Name of Item	Quantity	Rate per	Amount	
Mother Board	12 Nos	3,000.00 Nos	36,000.00	
Hard Disk	12 Nos	4,500.00 Nos	54,000.00	
Monitor	22 Nos	7,500.00 Nos	1,65,000.00	
CPU	22 Nos	2,750.00 Nos	60,500.00	
Keyboard	27 Nos	725.00 Nos	19,575.00	
Mouse	27 Nos	250.00 Nos	6,750.00	
			<hr/>	
			3,41,825.00	
[ End of List				
Narration:				122 Nos
				<b>Accept ?</b>
				Yes or No

Figure 11.17 Receipt Note – April 1, 2009

7. Press **Y** or **Enter** to accept the screen

### 11.3.2 Creating Purchase Invoice

*On 2-4-09, received a purchase bill from Reliable Computers for the supply booked.*

#### Create Purchase Invoice

Go to **Gateway of Tally > Accounting Vouchers > F9: Purchase**

1. Press **F2** and change the date to **2-4-2009**.
2. Enter the **Supplier Invoice No.** and **Date**.
3. In the **Party's A/c Name** select **Reliable Computers** from the List of Ledgers Accounts.
4. In the **Receipt Details** screen, select **1** from the List of Tracking Numbers.
5. In the **Purchase Ledger** field select **Purchases** from the List of Ledgers Accounts.
6. In the **Bill-Wise Details** screen,
  - Select **New Ref**
  - Type the name as **RC1**
  - Enter the amount as **Rs. 341825**

The completed **Purchase Invoice** appears as shown below:

Accounting Voucher Creation		Computer Associates		Ctrl + M
<b>Purchase</b> No. 1				2-Apr-2009
Supplier Invoice No. : RC1		Date : 2-Apr-2009		Thursday
Party's A/c Name : <b>Reliable Computers</b>				
Current Balance :				
Name of Item	Quantity	Rate per	Amount	
Mother Board	12 Nos	3,000.00 Nos	36,000.00	
Hard Disk	12 Nos	4,500.00 Nos	54,000.00	
Monitor	22 Nos	7,500.00 Nos	1,65,000.00	
CPU	22 Nos	2,750.00 Nos	60,500.00	
Keyboard	27 Nos	725.00 Nos	19,575.00	
Mouse	27 Nos	250.00 Nos	6,750.00	
			<hr/>	
			3,41,825.00	
I End of List				
Narration:				
			122 Nos	
			<hr/>	
			Accept ?	
			Yes or No	

Figure 11.18 Purchase Invoice – April 2, 2009



*If the Bill-wise Allocation screen does not appear then in F12: Configuration set Use Defaults Bill for Allocations to No.*

7. Press **Y** or **Enter** to accept the screen.

### View Godown Summary

Go to **Gateway of Tally > Display > Statements of Inventory > Godowns**

- Select **Primary**
- Press **Alt+F1** to view the Godown Summary of Stocks.

The **Godown Summary** appears as shown below:

Godown Summary		Computer Associates		Ctrl + M
Particulars	Computer Associates 1-Apr-2009 to 2-Apr-2009			
	Closing Balance			
	Quantity	Rate	Value	
<b>Stores</b>	122 Nos	2,801.84	3,41,825.00	
CPU	22 Nos	2,750.00	60,500.00	
Hard Disk	12 Nos	4,500.00	54,000.00	
Keyboard	27 Nos	725.00	19,575.00	
Monitor	22 Nos	7,500.00	1,65,000.00	
Mother Board	12 Nos	3,000.00	36,000.00	
Mouse	27 Nos	250.00	6,750.00	
<b>Grand Total</b>	<b>122 Nos</b>		<b>3,41,825.00</b>	

Figure 11.19 Godown Summary

### 11.3.3 Creating Transfer Journal

*Computer Associates has employed Raj and Archana. The following components have been issued to them on 4-4-2009 for the upgrading job.*

Details of Stock issued to **Raj** :

Name of Item	Godown	Quantity	Rate	Value
Mother Boards	Stores	6	3,000	18,000
Hard Disk	Stores	6	4,500	27,000

Details of Stock issued to **Archana** :

Name of Item	Godown	Quantity	Rate	Value
Mother Boards	Stores	6	3,000	18,000
Hard Disk	Stores	6	4,500	27,000

### Create Transfer Journal

Go to Gateway of Tally > Inventory Vouchers > press Alt + F7

1. The **Voucher Type** subscreen appears as shown:

<u>Voucher Type</u>		
Name	: <b>Transfer Journal</b>	Voucher Class List
Class	: <b>Transfer</b>	▣ Not Applicable
		<b>Transfer</b>

Figure 11.20 Voucher Type – Transfer Journal

2. Select **Transfer Journal** as **Voucher Type** and **Class** as **Transfer**
3. Press **F2** and change the date to **4-4-2009**.
4. Select **Raj** as the **Destination Godown**
5. Enter the details as shown below :

Name of Item	Godown	Quantity	Rate	Value
Mother Boards	Stores	6	3,000	18,000
Hard Disk	Stores	6	4,500	27,000

The completed **Transfer Journal** appears as shown below :

Inventory Voucher Creation		Computer Associates		Ctrl + M	
<b>Transfer Journal</b> No. 1		Voucher Class : <b>Transfer</b>		4-Apr-2009 Saturday	
Transfer of Materials (Inter- Godown )					
Destination Godown : <b>Raj</b>					
Name of Item	Godown	Quantity	Rate	Amount	
Mother Board	Stores	6 Nos	3,000.00/Nos	18,000.00	
Hard Disk	Stores	6 Nos	4,500.00/Nos	27,000.00	
			12 Nos	45,000.00	
Narration:					
					Accept ? Yes or No

Figure 11.21 Transfer Journal – April 3, 2009

6. The **Rate** and **Amount** are automatically displayed.
7. Press **Y** or **Enter** to accept the screen.

Similarly, make an entry in a **Transfer Journal**, selecting **Archana** as the **Destination Godown** and ensure that the date is 4-4-2009.

### 11.3.4 Creating Consumption Journal

*On 5-4-2009, Raj and Archana found that 8 Systems needed a replacement of Mother Boards and Hard Disk. The respective consumption has to be recorded as a job cost.*

Name of the Item	Godown	Quantity	Rate	Value
Mother Boards	Raj	4	3,000	12,000
Mother Boards	Archana	4	3,000	12,000
Hard Disk	Raj	4	1,000	4,000
Hard Disk	Archana	4	1,000	4,000

### Create Consumption Journal

Go to Gateway of Tally > Inventory Vouchers > press **Alt + F7**

1. Select **Consumption Journal** as **Voucher Type**
2. Select **Consumption** as **Voucher Class**
3. Press **F2** to change the voucher date. Type **5-4-2009**. Ensure that the screen is displayed as shown:

Source (Consumption)					Destination (Production)				
Name of Item	Godown	Quantity	Rate	Amount	Name of Item	Godown	Quantity	Rate	Amount
<b>Mother Board</b>	Raj	4 Nos	3,000.00/Nos	12,000.00	<b>End of List</b>				
<b>Mother Board</b>	Archana	4 Nos	4,500.00/Nos	18,000.00					
<b>Hard Disk</b>	Raj	4 Nos	4,500.00/Nos	18,000.00					
<b>Hard Disk</b>	Archana	4 Nos	4,500.00/Nos	18,000.00					
				16 Nos	66,000.00				

**Accept ?**  
Yes or No

Figure 11.22 Consumption Journal – April 5, 2009

4. Press **Y** or **Enter** to accept the screen.



- ❑ On recording the above entry, the stock available in the godowns decrease. This value is considered for the consumption of materials during a job work analysis.
- ❑ A **Manufacturing Journal** can also be used to obtain the same result, but in this, a voucher class cannot be used and the voucher should not have any output.

Both direct and indirect expenses can be recorded through accounting vouchers by assigning them to job cost centres.

### 11.3.5 Creating Payment Voucher

**On 6-4-09, Computer Associates made a cash payment of Rs. 31,250 as Service Charges and Rs. 20,000 as Travel Expenses, collectively to Raj and Archana. The costs were assigned to Upgrading Job.**

#### Create Payment Voucher

Go to **Gateway of Tally > Accounting Vouchers > F5: Payment**



*In F12 : Configuration, set Use Single Entry Mode for Pymt/Rcpt/Contra to Yes.*

1. Select **Cash** in the **Account** field.
2. Select **Service Charges** from **List of Ledger Accounts**.
3. Enter **31,250** in the **Amount** field
4. Press **Enter** to view the **Cost Allocations** screen
5. Select **Upgrading Job** from **List of Cost Centres**

Cost Allocations for : <b>Service Charges</b>	
Upto: <b>Rs. 31,250.00 Dr</b>	
Name of Cost Centre	Amount
<b>Upgrading Job</b>	<b>31,250.00</b>
<b>31,250.00</b>	

Figure 11.23 Cost Allocations for Service Charges

6. Select **Travel Expenses** from **List of Ledger Accounts**, enter **20000** in the **Amount** field and press **Enter** to view the **Cost Allocations** screen.
7. Select **Upgrading Job** from **List of Cost Centres**.
8. Press **Y** or **Enter** to accept the screen.

#### View Godown Summary

Go to **Gateway of Tally > Display > Statement of Inventory > Godowns >**

- ❑ Select **Primary**
- ❑ Press **Alt+F1** to view the **Godown summary** in detailed format.
- ❑ In the **F12: Configuration**, set **Show All Items (incl. zero balance)** to **Yes**.

Godown Summary		Computer Associates		Ctrl + M
Particulars	Computer Associates 1-Apr-2009 to 6-Apr-2009			
	Closing Balance			
	Quantity	Rate	Value	
<b>Archana</b>	4 Nos	3,750.00	15,000.00	
Hard Disk	2 Nos	4,500.00	9,000.00	
Mother Board	2 Nos	3,000.00	6,000.00	
<b>Raj</b>	4 Nos	3,750.00	15,000.00	
Hard Disk	2 Nos	4,500.00	9,000.00	
Mother Board	2 Nos	3,000.00	6,000.00	
<b>Rajesh</b>				
<b>Stores</b>	98 Nos	2,669.64	2,51,825.00	
CPU	22 Nos	2,750.00	60,500.00	
Hard Disk				
Keyboard	27 Nos	725.00	19,575.00	
Monitor	22 Nos	7,500.00	1,65,000.00	
Mother Board				
Mouse	27 Nos	250.00	6,750.00	
<b>Grand Total</b>	<b>106 Nos</b>		<b>2,81,825.00</b>	

Figure 11.24 Godown Summary

### 11.3.6 Creating Sales Invoice

**On 6-4-2009, Raj and Archana successfully completed the upgrading job at SimplyC Solutions. Computer Associates raised an invoice on 6-4-2009 for the upgrading job.**

**Create Sales Invoice :**

Go to **Gateway of Tally > Accounting Vouchers > F8: Sales**



*In the **F12: Configuration**, set **Use Common Ledger A/c for Item Allocation** to **No**.*

1. In the **Party's A/c Name** select **SimplyC Solutions** from the List of Ledger Accounts.
2. Press **Enter** to view the **Despatch Details** screen and accept the default screen.



3. Select **Sales** from **List of Ledger Accounts**, enter **3,75,000** in the **Amount** field and press **Enter** once to view Cost Allocations for the Sales screen.
4. Select **Upgrading Job** from **List of Cost Centres**.
5. In the **Bill-Wise Details** for **SimplyC Solutions**,
  - Select **New Ref**
  - Type the **Name** as **SS-1**
  - Enter the amount as **Rs. 4,25,000**
6. Press **Y** or **Enter** to accept the screen.

### 11.3.7 Creating Stock Journal for Returns of Materials

*On 6-4-2009, Raj and Archana return the remaining components to the stores having completed the job.*

Name of the Item	Godown	Quantity	Rate	Amount
Mother Boards	Raj	2	3,000	6,000
Hard Disk	Raj	2	4,500	9,000
Mother Boards	Archana	2	3,000	6,000
Hard Disk	Archana	2	4,500	9,000

#### Create Stock Journal

- Ensure that the **Voucher Type** is **Transfer Journal** and the **Voucher Class** is **Transfer**.
- Enter the details as shown

Inventory Voucher Creation		Computer Associates		Ctrl + M	
<b>Transfer Journal</b> No. 3		Voucher Class : <b>Transfer</b>		6-Apr-2009 Monday	
<b>Transfer of Materials (Inter- Godown )</b>					
Destination Godown : <b>Stores</b>					
Name of Item	Godown	Quantity	Rate	Amount	
<b>Mother Board</b>	Raj	2 Nos	3,000.00/Nos	6,000.00	
<b>Hard Disk</b>	Raj	2 Nos	4,500.00/Nos	9,000.00	
<b>Mother Board</b>	Archana	2 Nos	3,000.00/Nos	6,000.00	
<b>Hard Disk</b>	Archana	2 Nos	4,500.00/Nos	9,000.00	
			8 Nos	30,000.00	
Narration:					
					Accept ? Yes or No

Figure 11.25 Transfer Journal – April 6, 2009

- Press **Y** or **Enter** to accept the screen.



- i. *The stock value remains the same, since there is no consumption involved in the process of transfer of material. T*
- ii. *he job work analysis will indicate a reduction of stock in the Godown from which the transfer was made.*

### View Godown Summary

Go to **Gateway of Tally > Display > Statements of Inventory > Godowns**

- Select **Primary**
- Press **Alt+F1** to view the **Godown summary** in detailed format.
- In **F12: Configuration** set **Show All Items (incl. zero balance)** to **Yes**.

Godown Summary		Computer Associates		Ctrl + M
Particulars		Computer Associates 1-Apr-2009 to 6-Apr-2009		
		Closing Balance		
		Quantity	Rate	Value
<b>Archana</b>				
Hard Disk				
Mother Board				
<b>Raj</b>				
Hard Disk				
Mother Board				
<b>Rajesh</b>				
<b>Stores</b>				
		106 Nos	2,668.73	2,81,825.00
CPU		22 Nos	2,750.00	60,500.00
Hard Disk		4 Nos	4,500.00	18,000.00
Keyboard		27 Nos	725.00	19,575.00
Monitor		22 Nos	7,500.00	1,65,000.00
Mother Board		4 Nos	3,000.00	12,000.00
Mouse		27 Nos	250.00	6,750.00
<b>Grand Total</b>		<b>106 Nos</b>		<b>2,81,825.00</b>

Figure 11.26 Godown Summary at the end of Upgrading Job

**Practice Exercise**

Similarly, let us record transactions for **New Systems Job**.

- On 7-4-2009, the following components are issued to **Rajesh** from the stores. This is for the installation of **New Systems** for **SimplyC Solutions**. The details of Stock issued to **Rajesh** are given below:

Name of the Item	Godown	Quantity	Rate	Value
CPU	Stores	15	2,750	41,250
Monitor	Stores	15	7,500	1,12,500
Keyboard	Stores	15	725	10,875
Mouse	Stores	15	250	3,750

- Make an entry of the following transaction in **Stock Journal**.



Ensure that the **Voucher Type** is a **Transfer Journal** and the **Voucher Class** is **Transfer**.

- Select the **Destination Godown** as **Rajesh**.
- Ensure the entry is as shown in the following table:

Name of the Item	Godown	Quantity	Rate	Value
CPU	Stores	15	2,750	41,250
Monitor	Stores	15	7,500	1,12,500
Keyboard	Stores	15	725	10,875
Mouse	Stores	15	250	3,750

2. Using the above components, Rajesh produced 15 computer systems on 8-4-2009. A manufacturing entry was passed when the components were converted into fully assembled computer systems for the job.



Once the entry is passed:

- The quantities of components get reduced from one godown while the quantity of assembled product increases in another.
- The aggregate value of the consumed components from each Godown will be taken as the consumption value for job work analysis.
- The value of the finished product (assembled computer systems) is considered as inward.

#### i. Make an entry of the transaction in a Manufacturing Journal.

Go to **Gateway of Tally > Inventory Vouchers > Alt + F7: Select the Voucher Type as Manufacturing Journal**

- Enter the details as shown below:

Inventory Voucher Creation		Computer Associates		Ctrl + M		
Manufacturing Journal No. 1				8-Apr-2009 Wednesday		
Manufacture of Materials						
Name of Product : Computers		Godown: Rajesh		Qty 15 Nos		
Components (Consumption)			Cost of Components :			
Name of Item	Godown	Quantity	Rate	Amount	Type of Addl. Cost	%age
Monitor	Rajesh	15 Nos	7,500.00/Nos	1,12,500.00	Service Charges	31,250.00
CPU	Rajesh	15 Nos	2,750.00/Nos	41,250.00	Travel Expenses	20,000.00
Keyboard	Rajesh	15 Nos	725.00/Nos	10,875.00		
Mouse	Rajesh	15 Nos	250.00/Nos	3,750.00		
			Total Addl. cost :			51,250.00
			Effective Cost :			2,19,625.00
			Effective Rate :			14,641.67/Nos
		60 Nos		1,68,375.00		
Narration:						

Figure 11.27 Manufacturing Stock Journal – April 8, 2009

- Press **Y** or **Enter** to accept the screen.

**ii. View Godown Summary**

Go to Gateway of Tally > Display > Statements of Inventory > Godowns > Primary

- Press **Alt+F1** to view the report in detailed format.

Godown Summary		Computer Associates		Ctrl + M
Particulars	Computer Associates 1-Apr-2009 to 8-Apr-2009			
	Closing Balance			
	Quantity	Rate	Value	
<b>Archana</b>				
Hard Disk				
Mother Board				
<b>Raj</b>				
Hard Disk				
Mother Board				
<b>Rajesh</b>				
Computers	15 Nos	14,641.67	2,19,625.00	
CPU	15 Nos	14,641.67	2,19,625.00	
Keyboard				
Monitor				
Mouse				
<b>Stores</b>				
CPU	46 Nos	2,466.30	1,13,450.00	
Hard Disk	7 Nos	2,750.00	19,250.00	
Keyboard	4 Nos	4,500.00	18,000.00	
Monitor	12 Nos	725.00	8,700.00	
Mother Board	7 Nos	7,500.00	52,500.00	
Mouse	4 Nos	3,000.00	12,000.00	
	12 Nos	250.00	3,000.00	
<b>Grand Total</b>	<b>61 Nos</b>		<b>3,33,075.00</b>	

Figure 11.28 Godown Summary after Manufacturing of Systems

3. On 8-4-2009, **Computer Associates** paid **Rajesh** Service charges of **Rs. 31,250** and Travel Expenses of Rs. 20000.

**i. Make an entry of the transaction in Payment Voucher**

- ❑ Select **Cash** in the **Account** field.
- ❑ Select **Service Charges** and enter the amount as **Rs. 31250**. Press **Enter** once to view Cost Allocation for the Service Charges screen.
- ❑ Select **New Systems Job** from **List of Cost Centres** and press **Enter** once.
- ❑ Select **Travel Expenses** and enter the amount as **Rs. 20000** and press **Enter** once to view Cost Allocation for the Travel Expenses screen.
- ❑ Select **New Systems Job** from **List of Cost Centres**.
- ❑ Press **Y** or **Enter** to accept the screen.

4. On 8-4-2009, Rajesh delivered 15 new systems to SimplyC Solutions. The agreed price was Rs. 20000 per system.

**i. Make an entry of the following transaction in Delivery Note**

Go to **Gateway of Tally > Inventory Vouchers > Alt + F8: Delivery Note**



*In the F12: Configuration, set Use Common Ledger A/c for Item Allocation to Yes.*

- ❑ In the **Party's A/c Name** select **SimplyC Solutions** from the List of Ledger Accounts.
- ❑ Press **Enter** to view the **Order Details** screen and accept the default screen.
- ❑ Select **Computers** from **List of Items** and press **Enter** once to view the Item Allocation screen for computers.
- ❑ Select **Tracking No: 1** and accept the Item Allocation screen. Ensure that the Item Allocation screen for computers is as shown:

Godown	Quantity	Rate	Amount
Rajesh	15 Nos	20,000	3,00,000

- ❑ Select **Sales** in the **Sales Ledger** field.
  - ❑ Press **Y** or **Enter** to Accept the Delivery Note.
5. On 8-4-2009, **Computer Associates** raises a sales invoice of **Rs. 3,00,000** at the rate of **Rs. 20,000** per system for **15 New systems** delivered by **Rajesh**.

**i. Make an entry of the transaction in a sales item invoice.**



*In the F12: Configuration, set Common Ledger A/c for Item Allocation to No.*

- ❑ In the **Party's A/c Name** select **SimplyC Solutions** from the List of Ledger Accounts.
- ❑ In the **Despatch Details** screen, select **Delivery Note No. 1** and accept the default details. The Item, Quantity, Rate and Amount fields are updated automatically.
- ❑ Accept the default Item Allocation screen.
- ❑ In the **Accounting details** screen select **Sales** from **List of Ledger Accounts**.

- ❑ In the **Cost Allocation for Sales** screen, select **New Systems Job**.
- ❑ In the **Bill-Wise Details** screen, select the **New Ref** and enter the Name as **SS-2**. Enter the amount as **Rs. 300000**.
- ❑ Press **Y** or **Enter** to accept the screen.

**ii. View Godown Summary**

**Go to Gateway of Tally > Display > Statements of Inventory > Godowns**

- ❑ Select **Primary**
- ❑ Press **Alt+F1** to view the report in detailed format.

Godown Summary		Computer Associates		Ctrl + M
Particulars		Computer Associates 1-Apr-2009 to 8-Apr-2009		
		Closing Balance		
		Quantity	Rate	Value
<b>Archana</b>				
Hard Disk				
Mother Board				
<b>Raj</b>				
Hard Disk				
Mother Board				
<b>Rajesh</b>				
Computers				
CPU				
Keyboard				
Monitor				
Mouse				
<b>Stores</b>				
CPU		46 Nos	2,466.30	1,13,450.00
CPU		7 Nos	2,750.00	19,250.00
Hard Disk		4 Nos	4,500.00	18,000.00
Keyboard		12 Nos	725.00	8,700.00
Monitor		7 Nos	7,500.00	52,500.00
Mother Board		4 Nos	3,000.00	12,000.00
Mouse		12 Nos	250.00	3,000.00
<b>Grand Total</b>		<b>46 Nos</b>		<b>1,13,450.00</b>

Figure 11.29 Godown Summary after completion of New Systems Job

### 11.4 Job Costing Reports

Job Work Analysis can be viewed for jobs resulting in deliverable products in the same way as for jobs resulting in deliverable services. Tally.ERP 9 provides following Job work related reports to analyse cost and revenue accumulated for any particular job at any given stage viz.,

- ❑ Job Work Analysis Report
- ❑ Material Consumption Summary



### 11.4.1 Job Work Analysis Report

Go to **Gateway of Tally > Display > Statement of Accounts > Job Work Analysis**

- Select the **Upgrading Job** to view the **Job Work Analysis report** for **Upgrading Job**

The **Job Work Analysis report** of **Upgrading Job** appears as shown :

Job Work Analysis		Computer Associates	Ctrl + M
Particulars		Upgrading Job Computer Associates 1-Apr-2009 to 6-Apr-2009	
<b>A. Revenue (Income) :</b>			
Sales Accounts			4,25,000.00
			4,25,000.00
<b>B. Cost (Expenses) :</b>			
<b>Consumption</b>			66,000.00
Opening Stock			
Add: Inwards		90,000.00	
Less: Outwards		30,000.00	
Less: Closing Stock			
<b>Direct Expenses</b>			31,250.00
<b>Indirect Expenses</b>			20,000.00
			1,17,250.00
<b>Nett Profit: (A - B)</b>			3,07,750.00

Figure 11.30 Job Work Analysis – Upgrading Job

### 11.4.2 Material Consumption Summary

A **Material consumption summary** is a report that reflects the total material consumed from a godown allotted for a job. To arrive at the **Material Consumption Summary**

Go to **Gateway of Tally > Display > Statement of Accounts > Job Work Analysis**

- Press **Enter** on **Consumption**

The **Material Consumption Summary** is displayed as shown below:

Material Consumption Summary		Computer Associates			Ctrl + M
Particulars	Upgrading Job Computer Associates 1-Apr-2009 to 6-Apr-2009				
	Opening Value	Inward Value	Consumption	Other Transfers	Closing Value
Archana		45,000.00	36,000.00	15,000.00	
Raj		45,000.00	30,000.00	15,000.00	
<b>Grand Total</b>		90,000.00	66,000.00	30,000.00	

Figure 11.31 Material Consumption Summary

### 11.4.3 Godown Summary

To view **Godown summary**, press Enter on the required **Godown**

Material Consumption Stock Summary		Computer Associates				Ctrl + M
Particulars	Godown : Archana Upgrading Job Computer Associates 1-Apr-2009 to 6-Apr-2009					
	Opening Value	Inward Value	Consumption	Other Transfers	Closing Value	
Hard Disk		27,000.00	18,000.00	9,000.00		
Mother Board		18,000.00	18,000.00	6,000.00		
<b>Grand Total</b>		<b>45,000.00</b>	<b>36,000.00</b>	<b>15,000.00</b>		

Figure 11.32 Godown Summary – Archana



*The **Godown Summary** viewed through the menu, displays all godowns whereas the **Godown Summary** viewed by drilling down from **Job Work Analysis report**, displays only the godowns specific to the job.*

To view **Job Work Analysis** report of **New Systems Job**, Go to **Gateway of Tally > Display > Statement of Accounts > Job Work Analysis**

- Select **New Systems Job**

The **Job Work Analysis report** of **New Systems Job** appears as shown :

Job Work Analysis		Computer Associates	Ctrl + M
<b>Particulars</b>		New Systems Job Computer Associates 1-Apr-2009 to 8-Apr-2009	
<b>A. Revenue (Income) :</b>			
<b>Sales Accounts</b>			3,00,000.00
			3,00,000.00
<b>B. Cost (Expenses) :</b>			
<b>Consumption</b>			2,19,625.00
Opening Stock			
Add: Inwards		3,88,000.00	
Less: Outwards		1,68,375.00	
Less: Closing Stock			
			2,19,625.00
<b>Nett Profit: (A - B)</b>			<b>80,375.00</b>

Figure 11.33 Job Work Analysis – New Systems Job

Similar to the **Upgrading Job**, the **Material Consumption Summary** and the **Godown Summary** can be viewed, by drilling down the report.

#### 11.4.4 Comparative Job Work Analysis

**Computer Associates** would like to compare the total jobs executed by them for **SimplyC Solutions**.

**Go to Gateway of Tally > Display > Statement of Accounts > Job Work Analysis > New Systems Job >**

- Select **New Column** from the **Buttons bar** and select the **Upgrading Job**.
- Select any number of jobs as required.
- Press **F12: Configuration** and change the settings as shown below:

Configuration		Format
Format	: <b>Detailed</b>	Condensed
Show Percentages	? <b>No</b>	<b>Detailed</b>
Appearance of Names	: <b>Name Only</b>	
Scale Factor for Values	: <b>Default</b>	

Figure 11.34 Configuration

- Accept the Configuration screen to view the summary of Jobs performed for **SimplyC Solutions**.

Job Work Analysis		Computer Associates		Ctrl + M
Particulars	New Systems Job Computer Associates 1-Apr-2009 to 8-Apr-2009	Upgrading Job Computer Associates 1-Apr-2009 to 8-Apr-2009		
<b>A. Revenue (Income) :</b>				
<b>Sales Accounts</b>		<b>3,00,000.00</b>		<b>4,25,000.00</b>
Sales	3,00,000.00		4,25,000.00	
		<b>3,00,000.00</b>		<b>4,25,000.00</b>
<b>B. Cost (Expenses) :</b>				
<b>Consumption</b>		<b>2,19,625.00</b>		<b>66,000.00</b>
Cost of Sales	2,19,625.00			
Job Consumption			66,000.00	
Opening Stock				
Add: Inwards				
Purchase	3,88,000.00		90,000.00	
Manufacturing Journal	2,19,625.00			
Inter Project Transfer	1,68,375.00		90,000.00	
Other Transfer				
Less: Outwards				
Manufacturing Journal	1,68,375.00		30,000.00	
Inter Project Transfer			30,000.00	
Other Transfer				
Less: Closing Stock				
<b>Direct Expenses</b>				<b>62,500.00</b>
Service Charges			62,500.00	
<b>Indirect Expenses</b>				<b>40,000.00</b>
Travel Expenses			40,000.00	
		<b>2,19,625.00</b>		<b>1,68,500.00</b>
<b>Nett Profit: (A - B)</b>		<b>80,375.00</b>		<b>2,56,500.00</b>

Figure 11.35 Summary of Jobs Performed for SimplyC Solutions

### Points to Remember

- ❑ Job Costing is evaluating the cost of each specific job order.
- ❑ Tally.ERP 9 permits you to create a Godown / Location where you need not store materials but treat it as a virtual godown.
- ❑ Tally.ERP 9 allows a stock journal voucher type to be used as a manufacturing and as a non-manufacturing journal.
- ❑ A Manufacturing journal voucher type is used to track the list of components used, its value and the additional cost of manufacture associated with each product.
- ❑ A stock journal voucher type that is not used as a manufacturing journal, can be used to create voucher classes for the purpose of inter-godown transfers and for job costing consumption records.
- ❑ There are two levels of reports generated in job costing viz., Job Work Analysis and Material Summary Report
- ❑ A Godown summary displays consumption and other transfer details of all the godowns.